



MEMO

To: Executive Board
via Finance and Personnel Committee
Association of Bay Area Governments

Fr: Kenneth K. Moy
Legal Counsel

Re: General Assembly

Dt: February 24, 2009

The Bylaws of the Association of Bay Area Governments (ABAG) requires the annual meeting of the General Assembly to be held prior to May 1 of each year. This provision precluded ABAG coordinating the General Assembly with the Bay Area Air Quality Management District's (BAAQMD) *Climate Action Summit*, scheduled for May 4. The requested action will not salvage this effort but avoids future conflicts.

The proposed change grants the Executive Board the discretion to schedule the General Assembly so long as it occurs prior to the end of the fiscal year. ABAG's Members will still receive thirty (30) days prior notice of the annual meeting.

Requested Action:

Staff requests the Finance and Personnel Committee recommend that the Executive Board forward to the General Assembly an amendment to the Bylaws to permit greater flexibility in scheduling the annual meeting. Changes are displayed below with deletions in strikeout and additions in bold.

VI. B. MEETINGS

(1) ~~The annual meeting of the General Assembly shall be held prior to May 1.~~ The time, date, and location of the annual meeting of the General Assembly shall be determined by the Executive Board, **provided it is no later than June 30.**

2) Notice of the annual meeting of the General Assembly shall be given to the delegates of each Member city and Member county at least thirty (30) days prior to the meeting. An agenda for the meeting shall accompany the notice.

AGENDA ITEM 8